

Minutes of Special and Regular Meeting Tuesday, May 27, 2014

ONE TWIN PINES LANE, Emergency Operations Center, 2nd Floor, BELMONT, CA

STUDY SESSION 6:30 P.M.

ROLL CALL

COUNCILMEMBERS PRESENT: Wright, Braunstein, Reed, Stone, Lieberman

COUNCILMEMBERS ABSENT: None

Presentation on Silicon Valley Clean Water (formerly known as South Bayside System Authority) Sewer Treatment Facilities Capital Improvements, Belmont Sewer Pump Station, and Authority's Budget Update

Dan Child, SVCW Executive Director, provided a history of the organization. He also gave an overview of the capital improvement project to rebuild the sewage treatment plant. He provided a CIP funding summary. He noted that the project does not address increased capacity. He outlined the status of the pump stations.

ADJOURN 7:00 p.m.

**REGULAR MEETING
CITY COUNCIL CHAMBERS
CALL TO ORDER 7:05 P.M.**

ROLL CALL

COUNCILMEMBERS PRESENT: Wright, Braunstein, Reed, Stone, Lieberman

COUNCILMEMBERS ABSENT: None

PLEDGE OF ALLEGIANCE

Led by City Clerk Cook

SPECIAL PRESENTATIONS

Public Safety Awards and Oath of Office

Brent Nowlin, Firefighter of the Year

Tim Wong, Fire Volunteer of the Year

David Asher, Police Employee of the Year

Casey Perrault, Police Volunteer of the Year

Denise Ballard, Dispatcher of the Year

Brent Mueller, Officer of the Year

Mickey Thompson, Special Commendation

Oath of Office to Police Officer Eric Gonzales and Community Service Officer Casey Perrault administered by City Clerk Cook.

RECESS: 7:25 P.M.
RECONVENE: 7:28 P.M.

PUBLIC COMMENTS AND ANNOUNCEMENTS

Kathleen Beasley and **Ellie Anderson** outlined upcoming activities for youth at the Library.

Birgit Merian, Belmont resident, commented regarding the proposed telecommunication installation on Notre Dame Avenue.

Perry Kennan, Belmont resident, spoke regarding the study session held earlier regarding Silicon Valley Clean Water Agency.

COUNCIL MEMBER COMMENTS AND ANNOUNCEMENTS

City Clerk Cook announced that Margaret Green, the wife of former City Councilmember and Mayor Dick Green, recently passed away.

Darlene Rutkowski, San Mateo County Department of Rehabilitation, presented an award to the City of Belmont for hiring people with disabilities.

Councilmember Stone announced events benefitting local schools.

ITEMS APPROVED ON CONSENT CALENDAR

Minutes of Special and Regular City Council Meeting of April 22, 2014, and May 13, 2014

Motion to Receive Monthly Financial Reports

Resolution 2014-075 Authorizing the City Manager to Execute a Fourth Amendment to the Agreement with Turbo Data Systems, Inc. for Parking Citation & Administrative Citation Processing and Adjudication Services Extending the Agreement for One Additional Year

Resolution 2014-076 Accepting Work and Authorizing the Issuance and Recordation of Notice of Completion to United Storm Water, Inc. for the Full Trash Capture Installation Project, City Contract Number 2014-523

Resolution 2014-077 Authorizing Payment of the January 2014 – June 2014 Contribution to the First Chance Program per Joint Powers Authority Agreement in the Amount of \$13,164.50

Resolution 2014-078 Authorizing the Purchase of the AXON Flex Camera Video Recorder System for the Belmont Police Department, from TASER International, Inc., for an amount not to exceed \$16,940.75

Resolution 2014-079 Authorizing the City Manager Enter into a Professional Services Agreement with Quantum Resolve Incorporated to Assist in the Upgrade of the City's Enterprise Asset Management System for an Amount not to exceed \$9,375

Resolution 2014-080 Authorizing the Purchase of a MFP M40 New Canon Large Format Printer/Scanner from Canon Solutions of America, Inc. for an Amount of \$7,130, and a 2-Year Extended Warranty in the Amount of \$2,245 for a Total Amount not to Exceed \$9,375

Resolution 2014-081 Authorizing the City Manager to Enter into an Engineering Professional Services Agreement with BKF Engineers for an Amount not to Exceed \$82,416, and an Additional 10% Contingency of \$8,242 for the Design of the Ralston Avenue Pedestrian Improvement Project and the Old County Road Bicycle/Pedestrian Improvements Project

Ordinance 2014-1077 Amending Belmont City Code Chapter 22 Regarding the Construction, Maintenance and Repair of Sidewalks (2nd reading and adoption)

ACTION: On a motion by Councilmember Braunstein, seconded by Councilmember Stone, the Consent Agenda was unanimously approved.

HEARINGS

Public Hearing to Consider Amendment to Park Land Dedication and In-Lieu Fees Standards for Residential Subdivisions and Adoption of Park Impact Fees for Residential and Non-Residential Development Projects

Item continued to July 22, 2014

Public Hearing to Consider a Conceptual Development Plan (CDP) Amendment for the Autobahn Motors Dealership Reconstruction Project at 700 Island Parkway

Community Development Director de Melo provided details regarding the proposed new Autobahn Motors structure. He also outlined information regarding the new service facility on Harbor Boulevard. He outlined the entitlements being sought for the building, including the introduction of an ordinance, and the findings that are required to be made to approve the Conceptual Development Plan (CDP).

Discussion ensued regarding the need to enhance the fencing between the dealership and the adjacent sports field, as well as traffic impacts between the Island Parkway site and the Harbor Boulevard facility.

Community Development Director de Melo and City Attorney Rennie explained the mechanisms regarding the need for the zoning change.

Parks and Recreation Director Gervais outlined issues regarding balls going over the fence, as well as additional vehicle access both for the dealership and the Sports Complex. He noted that the new facility would be a good time to address this issue.

Mayor Lieberman opened the Public Hearing.

Mary Morrissey Parden stated that the Chamber of Commerce supports the project.

Kevin Jones, on behalf of the applicant, explained the impetus for rebuilding the dealership.

Councilmembers expressed their support for the project and thanked Autobahn for being a good corporate neighbor.

ACTION: On a motion by Councilmember Braunstein, seconded by Councilmember Reed, Resolution 2014-082 Certifying the Mitigated Negative Declaration for a Conceptual Development Plan at 700 Island Parkway was unanimously approved.

ACTION: On a motion by Councilmember Reed, seconded by Councilmember Stone, and unanimously approved to introduce an ordinance Adopting a Conceptual Development Plan Amendment at 700 Island Parkway, as amended. Second reading and adoption is set for June 10, 2014.

Conditions changed to address fencing/vehicle access. To return to council to approve plan.

Public Hearing to Consider Participation in PG&E's Sustainable Solutions Turnkey (SST) Program for Energy Efficiency Measures (continued from April 22nd)

Finance Director Fil explained that staff has been working for a number of years to address various energy issues at the Library and City Hall. He noted that this project also addresses the replacement of streetlights. He outlined proposed Energy Conservation Measures. He described the bundling options to be considered. He clarified that this project is different from the normal procurement process, and he outlined the findings to be made in order to issue the contracts. He explained that the costs will be funded through energy savings.

Alan Pong, Comfort International described the HVAC issues at the Library which affect the doors.

Jason Tanko, Tanko Lighting, spoke regarding his company's consulting services for street lighting. He described potential savings that could be realized if his company was awarded a contract. He outlined the financing process and noted it would be the same as contracting with PG&E.

Discussion ensued. Finance Director Fil explained the advantage of the SST program.

David Carter, PG&E, explained that the street lighting project scope is ready to go. He noted that any potential cost savings in utilizing a bid process could be erased by additional time and level of effort. He pointed out the December deadline on rebates for the street lighting.

Finance Director Fil explained that the street lighting component of the project could be placed on hold at this time if desired.

Councilmember Reed stated that the City Council should explore any options that result in additional savings.

ACTION: On a motion by Councilmember Reed, seconded by Councilmember Stone, the Public Hearing was unanimously closed.

Discussion ensued.

ACTION: On a motion by Councilmember Stone, seconded by Councilmember Wright, Resolution 2014-083 Approving Participation in PG&E's Sustainable Solutions Turnkey (SST) Program for Energy Efficiency Measures, Authorizing Implementation of the Energy Efficiency Measures (ECM) Determined by the Investment Grade Assessment (IGA), Authorizing Participation In PG&E's Zero-Percent in-Bill Financing (OBF) Program and Authorizing Third-Party Financing to Fund the Balance of the Measures was approved (4-1, Reed no).

RECESS: 9:50 P.M.
RECONVENE: 10:00 P.M.

OTHER BUSINESS

Introduce Fiscal Year 2015 Budget

Finance Director Fil clarified that no action is required this evening. Direction can be given. City has experienced a significant financial reversal. He outlined the factors that have led the City to a better economic picture. He outlined issues relative to potential State impacts.

Department heads provided an overview of key responsibilities, contributions to City Council priorities, and major accomplishments. Public Works Director Oskoui also outlined the Capital Improvement Project schedule.

Councilmember Reed expressed concerns regarding staffing levels in the Community Development Department and its ability to manage the ramping up of activities and projects. He also expressed a desire to accelerate the schedule for the renovation of the restrooms at Alexander Park. He also commented regarding arborist's fees.

Councilmember Stone expressed concerns regarding the use of third-party contractors for economic development. He also expressed support for accelerating the ongoing partnership with the elementary school district. He suggested evaluating staffing needs in the city attorney and city manager's office in order to implement City Council priorities.

Perry Kennan, Belmont resident commented regarding increase in expenditures, PERS costs, the General Fund balance, the City Manager's message, and ongoing employee concessions.

COMMISSION, COMMITTEE, AND COUNCIL INTERGOVERNMENTAL ASSIGNMENT UPDATES, AND STAFF ITEMS

Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments

No Report.

Verbal Report from City Manager

City Manager Scoles noted the recent Ralston Corridor Study public meeting.

ADJOURNMENT at this time, being 11:45 P.M.

**Terri Cook
City Clerk**

Meeting audio-recorded and videotaped